

National Aeronautics and
Space Administration
Lyndon B. Johnson Space Center
2101 NASA Road 1
Houston, Texas 77058-3696



Reply to Attn of :

BJ3-11-097

AUG 12 2011

TO: PROSPECTIVE RESPONDENTS

FROM: BJ3/Contracting Officer

SUBJECT: Request for Standard Form (SF) 330, Architect-Engineer (A-E) Qualifications, NNJ11400612R, Multiple Award Indefinite-Delivery Indefinite-Quantity for Architect-Engineer Services (IDIQAES)

The National Aeronautics and Space Administration (NASA) Lyndon B. Johnson Space Center (JSC), is hereby soliciting SF 330, A-E Qualifications for the selection of the most qualified firms. The selected firms will subsequently receive a request for proposal (RFP) that will lead to negotiations for the award of multiple IDIQAES contracts under which Firm Fixed-Price task orders may be placed.

The Government estimates awarding at least two but no more than four IDIQAES contracts under this solicitation. Each awarded contract will have a five year performance period. The guaranteed minimum amount of work which may be required under the contracts is \$2,500. The maximum amount of work which may be required under the contracts is \$49,000,000. However, the total amount of all Task Orders under all contracts awarded under the subject solicitation shall not exceed \$49,000,000 for the 5-year period of performance. Respondents are advised to read all requirements contained herein and in the solicitation requesting SF 330, A-E Qualifications.

ACQUISITION STRUCTURE

This acquisition will be procured in accordance with the Brooks Act as implemented in Federal Acquisition Regulations (FAR) Subpart 36.6, Architect-Engineer Services and NASA FAR Supplement (NFS) Subpart 1836.6, Architect-Engineer Services. The A-E acquisition is conducted in two phases. The first phase is a request for capabilities and qualifications which is submitted on an SF 330, A-E Qualifications. During this phase the A-E Evaluation Board evaluates and recommends to the Selection Authority the most qualified firms. The Selection Authority reviews the recommendation, and then makes the final selection decision of the most qualified firms. During the second phase only the most qualified firms will receive an RFP. Negotiations for a Firm-Fixed-Price (FFP) contract will then be conducted in accordance with FAR Part 15, Contracting by Negotiation, beginning with the most preferred firm of the final selection.

Authorization to perform work under the IDIQAES contracts will be through the issuance of FFP task orders. The IDIQ contracts will have a base period of performance of five (5) years with no options. The contract award date is anticipated to be April 15, 2012.

ELECTRONIC ACCESS

The request for SF 330 A-E Qualifications, schedule and other information about this solicitation can be accessed electronically at the IDIQAES website located at:

<http://procurement.jsc.nasa.gov/idiqaes/>

SUBMISSION OF SF 330 SUBMITTAL PACKAGE

SF 330 Submittal Packages submitted in response to this solicitation shall include a cover sheet in each binder, clearly marked with the Respondent's name, complete address with 9 digit zip code, phone number, facsimile number, e-mail address, date of response, title, copy number, and solicitation identification.

SF 330 Submittal Packages must be marked and delivered in accordance with solicitation Section H, SF 330 Submittal Package Marking and Delivery. In accordance with solicitation Section G, SF 330 Submittal Package Preparation Instructions, SF 330 submittal packages must be submitted in hard copy and on CD-ROM.

In accordance with Solicitation Section F "Submission of SF 330 Submittal Package", SF 330, submittal packages including Past Performance Questionnaires, shall be submitted no later than 2:00 p.m. Central Standard Time on September 27, 2011.

SF 330 submittal packages that arrive after the prescribed time for receipt will be considered late and treated in accordance with the solicitation procedures.

COMMUNICATIONS REGARDING SOLICITATION

All questions and comments related to the enclosed solicitation shall be submitted in writing to:

Name: Gisela Moreno
Address: 2101 NASA Parkway
Mail Code: BJ3
Houston, TX 77058-3696
Email: gisela.a.moreno@nasa.gov

Please title the correspondence "Subject: Multiple Award Indefinite-Delivery Indefinite-Quantity for Architect-Engineer Services (IDIQAES), Solicitation No. NNJ11400612R". Include in the

correspondence a name and daytime phone number of the person submitting questions or comments. Respondents shall submit all questions by 2:00 p.m. CST, August 19, 2011. Responses to questions will be posted to the NASA Acquisition Internet Service (NAIS) (<http://procurement.nasa.gov>) as an amendment to this solicitation. Responses will also be posted to the IDIQAES website noted above (Electronics Access).

AMENDMENTS TO THE SOLICITATION

It is the Respondent's responsibility to monitor the NAIS and the IDIQAES websites noted above for any changes to the schedule or posting of amendments to this solicitation.

Respondents are encouraged to ensure they have submitted the required documentation and their company is listed on the following on-line databases.

Central Contractor Registration: <https://www.bpn.gov/ccr/default.aspx>

EEO National Pre-Award Registry: http://www.dol-esa.gov/preaward/pa_reg.html



Keshia Guinn
Contracting Officer